

DARLING HARBOUR CULTURAL FESTIVALS

EOI PROGRAM ANNOUNCEMENT

NOV – DEC 2024

PLACEMAKING NSW



EXPRESSION OF INTEREST & IMPORTANT PLANNING INFORMATION

Expression of Interest:

Cultural organisations are required to submit an Expression of Interest (EOI) to present a Cultural Festival as part of the Placemaking NSW (PMNSW) program in Darling Harbour.

The EOI will be assessed for suitability by a panel prior to confirmation of dates and commitment of the venue by PMNSW.

Assessment, feedback and notification of confirmed dates if successful will be advised within 4 weeks of EOI closing.

Panel assessment decisions are final. Assessment decisions are not open for review or appeal.

Important Planning Information:

The planning **timeline** provided by PMNSW details important dates for payments and document submissions. A custom timeline will be sent to Cultural Festival organisers upon acceptance to the program.

The **event bond** and all PMNSW **operational costs** payable by the organiser for use of the venue will be required to be paid upfront. Please refer to the Cultural Festival Cost Estimate as a guide for when you are creating your festival budget.

Venue hire fees for Tumbalong Park are waived for Fri-Mon usage only, a maximum of 4 days. Additional venue days (including partial) are subject to availability and approval and charged at determined Price on Application rates.

Organiser Essential Requirements:

- Review the Expression of Interest (EOI) Guidelines and Cultural Festival Cost Estimate
- Complete the Expression of Interest (EOI) online form and submit supporting documents
- Nominate 3 preferred dates to hold your Cultural Festival. PMNSW will aim to support your first preferred date.
- If successful in securing a date, engage with your community to coordinate the best program of entertainment, food and culturally relevant displays to represent both modern and traditional aspects of your culture.
- Adhere to your documentation & payment timeline.

KEY DATES & NEXT STEPS

Weekends Available for Application:

- **November:**
 - Friday 01/11/24 to Monday 04/11/24
 - Friday 08/11/24 to Monday 11/11/24
 - Friday 15/11/24 to Monday 18/11/24
 - Friday 22/11/24 to Monday 25/11/24
- **December:**
 - Friday 29/11/24 to Monday 02/12/24
 - Friday 06/12/24 to Monday 09/12/24



Key Dates & Further Information:

Key Dates:

- EOI submissions open dates: **8 January 2024 – 28 February 2024**
- Program acceptance and application unsuccessful notifications: **March 2024**
- **Application briefing sessions** (online):
 - Dates to be announced.

For further information to help inform your application, please see the Expression Of Interest (EOI) guidelines and Cultural Festival Cost Estimate [here](#).

More information can also be found in the [Outdoor Events Manual](#) and [Outdoor Event Policy](#)

Next Steps:

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- Read the information supplied in the email you have received
- **Chat to us!** If there is anything you are unsure of about the program on offer or that you would like to discuss to see if this is right for you, please contact our team prior to submitting an EOI form
E: culturalfestivals@property.nsw.gov.au
T: 02 9240 8500
- **Register to attend a briefing session** (we will let you know when they are being held)
- Complete and submit your [EOI application form](#)



THANK YOU



**DARLING
HARBOUR**



NSW
GOVERNMENT

Placemaking NSW
Department of Planning, Industry & Environment
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